

**NEW LONDON TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
August 5, 2025**

The New London Township Board of Supervisors Regular Meeting convened at 6:00 PM at the New London Township Building, New London, PA. The following Supervisors were present: Mary Anne Steel, Chairman; Dale Lauver, Vice Chairman; and Dale Yates, Supervisor.

**Public Comment**

There was no public comment. Chairman Mary Anne Steel called a recess from the Regular Board of Supervisors Meeting to open a hearing on the Compilation of Land Use Ordinances. The Board of Supervisors Meeting was Re-Opened by Mary Anne Steel at 6:32PM

**Zoning Ordinance Chapters 1, 2, 4 and Map Adoption**

Mary Anne Steel explained the need to adopt the new chapters and zoning map; there were no questions from the audience. A motion was made by Dale Lauver to adopt Chapters 1, 2, 4 and the Zoning Map. Dale Yates seconded the motion. The vote was unanimous. Ron Ragan commented that Chapter 3 and 5 require different processes for approval and will be addressed at later date.

**Executive Session -7/30/25- Harlan Construction**

Mary Anne Steel informed the audience there was an executive session to address plans related to upcoming road projects in the township with Dave and Michael Harlan.

**Executive Session -7/16/25 and 7/30/25- Staffing Issues**

Mary Anne Steel informed the audience there were two executive sessions to review applicants for staffing changes.

**New London Township Position Appointments**

A motion was made by Dale Lauver and seconded by Dale Yates to appoint current Assistant Secretary Ursula Eifert to the position of Township Secretary. The vote was unanimous.

A motion was made by Dale Yates and seconded by Dale Lauver to appoint Patricia Fagan to the position of Township Treasurer. The vote was unanimous.

A motion was made by Dale Yates and seconded by Dale Lauver to appoint Michael Corcoran to the position of Township Operations Manager. The vote was unanimous.

**Account Access and Authorizations**

A motion was made by Dale Yates and seconded by Dale Lauver to remove former Township Treasurer, Maureen Zdun, from the New London Township PLGIT Accounts and from the Fulton and Truist Bank accounts. The vote was unanimous.

A motion was made by Dale Yates and seconded by Dale Lauver to grant Township Treasurer, Patricia Fagan, Administrator and Signatory Abilities for the Fulton Bank General Fund and Fulton Bank Credit Card account. The vote was unanimous. Mary Anne Steel noted that Trish's PLGIT account access was still intact from her past Treasurer Position.

A motion was made by Dale Yates and seconded by Dale Lauver to grant Township Operations Manager Michael Corcoran, Administrator and Signatory Abilities for the Township PLGIT accounts as well as the Fulton Bank General Fund and Fulton Bank Credit Card account. The vote was unanimous.

### **Equipment Purchase Authorizations**

A motion was made by Dale Yates and seconded by Dale Lauver to approve the purchase of a Desktop Computer and Laptop Computer from Landis Technologies. The vote was unanimous.

A Motion was made by Dale Lauver and seconded by Dale Yates to authorize H.A. Thompson to issue a Treasurers Bond and an Operations Manager Bond. The vote was unanimous.

### **Stanwell Memorial Plaque Request**

Mary Anne Steel explained the history behind the memorial placard. Planning Commission member Dave Schupp commented that Martha Strauss had not yet met with Stanwell's but would be soon. A Motion was made by Dale Lauver and seconded by Dale Yates to authorize the purchase and placement of the placard in the park. The vote was unanimous.

### **Ball Field Maintenance Discussion**

Dave Schupp explained to the Board of Supervisors that the Bulldogs want to grade the ballfield with Township Equipment. Michael Corcoran placed a scheduled conference call to Martha Strauss to discuss the issue, but Martha was unavailable. The discussion was tabled.

## **ADMINISTRATIVE ACTIONS**

### **Secretary's Report**

It was noted that the minutes needed a motion added for the Multimodal grant application for the removal and construction of the Conards Mill Rd. Bridge. A motion was made by Dale Yates and seconded by Dale Lauver to approve the July 1, 2025, Board of Supervisors Regular Meeting Minutes. The vote was unanimous.

### **Treasurer's Report**

A motion was made by Dale Lauver and seconded by Dale Yates to approve the July 2025 Financial Reports and the August 2025 bills to be paid. The vote was unanimous.

## **ADMINISTRATIVE REPORTS**

### **Planning Commission Report**

The New London Township Planning Commission Chairman, Ron Ragan, read his report. Ron stated that engaging Brandywine Conservancy as a consultant would be beneficial for future planning. Chester County may have some grant money available in the spring and fall that Brandywine Conservancy would be able to assist with obtaining. Lastly, Ron stated that Rhiannon Sayles would like to move forward with codifying the Ordinance, the cost is \$1500. The Board of Supervisors noted that the cost was very reasonable.

A motion was made by Dale Yates and seconded by Dale Lauver to approve using Civic Plus for codification. The vote was unanimous.

### **Township Engineer Report**

The New London Township Engineer, Ron Ragan, reported the following:  
The Kirk Farm Subdivision will not need sewage planning. Ron asked Township Solicitor Winnie Sebastian if the Board could approve the Kirk Farm subdivision tonight, her response was yes. Dale Lauver asked Winnie if the sale process could be approved as well, her response was that yes it could be.

A motion was made by Dale Lauver and seconded by Dale Yates to approve the Kirk Farm Subdivision. The vote was unanimous.

A motion was made by Dale Lauver and seconded by Dale Yates to move forward with the sale process for the property. The vote was unanimous.

Dave Schupp inquired if the barn would need modification to fit the subdivision plan, Ron Ragan said that yes, a small piece will need removed.

Ron Ragan noted that the Chester County Health Department would be visiting the Dorsman property. Michael Hartman, Senator Comitta's Chief of Staff, will be meeting with Ron on September 4<sup>th</sup>, Ron requested Michael attend the meeting and that he have the area around the Conards Mill Bridge and Kirk Farm Pond mowed ahead of that meeting.

The Multimodal Grant Application for PennDOT is coming up, but it will be time consuming for Ron to participate in the grant writing process, he wanted the Board of Supervisors to know that his bill will reflect that. Mary Anne Steel made a motion to apply for the PennDOT Grant, Dale Yates seconded. The vote was unanimous.

#### **Road Master Report**

Gerry Porter was not present.

#### **Zoning Report**

No Report

#### **Emergency Management**

The New London Township Emergency Management Coordinator, Dave Flad, stated that Jennersville Hospital would be opening mid-August. Avon Grove school will be practicing lockdown drills. PEMA is having issues currently, 80% of their staffing funds come from FEMA. Emergency expenses may begin to shift more towards Townships. 30-day emergency funding approvals are being stretched by FEMA to 60-90 days.

#### **Property and Building Use Committee**

Vice Chairman Dale Lauver stated he would like new wall mount lighting on the salt shed with motion detection, Michael Corcoran will contact Chuck Hammond. Dale Lauver noted he would call about the heater service but would like Michael to contact the Intermediate Unit to make sure we have secured out heating oil contract.

Dale Lauver requested that Michael Corcoran get 3 estimates for a partial roof replacement on the Township Building. Dale also requested Michael and Trish begin working on the budget so we will know if these expenses are workable.

#### **OLD / NEW BUSINESS**

None

The meeting adjourned at 7:45 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jeannie Elfert', with a stylized flourish at the end.

Jeannie Elfert  
Secretary  
New London Township